

## Submit Budget to DPI

This option is currently only available for Fund 3. The grid will display any open Fund 3 budget or amendment that is available for submission. If you created multiple versions for a PRC, all the versions will show for the selection. Once a version is submitted, all the other versions for that PRC become inactive and no longer show.

## Help Files

Click the information icon to access step-by-step instructions for this particular menu.

## Filter

1) Select options from the **Fiscal Year** and/or **PRC** drop-down lists. The grid will automatically refresh. Leaving a drop-down list blank is the same as **All**.

Fiscal Year ▼	Ver #	Account Group	Version Description	Date Started	Status	DPI Status	B/A	Amend #
2020	0001	3.?????.111.?????.?????.??	Test description	10/03/2019	Open	Open	B	0

## Version

2) Highlight a **Version** from the grid to select it.

## Submit to DPI

3) Click the **Submit to DPI** button to create the report.